

**Member Wedding Reservation Sheet**

First Presbyterian Church  
189 Church Street, Marietta, Georgia 30060  
(770-427-0293)

Today's Date \_\_\_\_\_

REHEARSAL: Date: \_\_\_\_\_  
Time Preference: (circle one) 5:30 6:00 6:30

WEDDING: Date: \_\_\_\_\_  
Time: \_\_\_\_\_ Number of Guests: Sanctuary \_\_\_\_\_

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BRIDES NAME \_\_\_\_\_

GROOM'S NAME \_\_\_\_\_

Street Address \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone: Day \_\_\_\_\_ Evening \_\_\_\_\_

Telephone: Day \_\_\_\_\_ Evening \_\_\_\_\_

Email Address \_\_\_\_\_

Email Address \_\_\_\_\_

Church Membership: FPC \_\_\_\_\_ Other \_\_\_\_\_

Church Membership: FPC \_\_\_\_\_ Other \_\_\_\_\_

If other Church: Name \_\_\_\_\_

If other church: Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

Pastor \_\_\_\_\_

Pastor \_\_\_\_\_

Our address after our wedding will be: \_\_\_\_\_

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**WEDDING PARTY:**

Officiating Minister: Rev. Denise Beltzner \_\_\_\_\_

Guest Minister: (requires prior approval from Senior minister and Session) \_\_\_\_\_

Attendants (indicate number): Bridesmaids \_\_\_\_\_ Groomsmen \_\_\_\_\_ Children (indicate ages) \_\_\_\_\_

FLORIST: \_\_\_\_\_

Tel. No. \_\_\_\_\_

STILL PHOTOGRAPHER: \_\_\_\_\_

Tel. No. \_\_\_\_\_

VIDEO PHOTOGRAPHER: \_\_\_\_\_

Tel. No. \_\_\_\_\_

ORGANIST: Dr. Cal Johnson, Church Organist

GUEST MUSICIANS: (by invitation of Church Organist only)

SOLOIST: \_\_\_\_\_

Tel. No. \_\_\_\_\_

OTHERS: \_\_\_\_\_

Tel. No. \_\_\_\_\_

\_\_\_\_\_

Tel. No. \_\_\_\_\_

Copies:	Minister	Wed. Guild (3)	Administrator	Network Adm.	Organist	Calendar
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**FEE SCHEDULE**

**FACILITIES FOR WEDDINGS:**

Sanctuary:  
(seated 400)

\$200.00

**Deposit**

**Ck Rec'd**

\_\_\_\_\_

\_\_\_\_\_

**AV TECHNICIAN**

\$175.00

\_\_\_\_\_

\_\_\_\_\_

**CHURCH ORGANIST:**

Wedding Consultation (give fees to Organist)  
Rehearsal with Wedding party  
Rehearsal with another musician  
(Other than day of wedding)

\$350.00

\$100.00

\$100.00

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MINISTER'S HONORARIUM**

Usually given by Groom (give to minister)  
May be split between multiple ministers

\$350.00

**DECORATING ACCESSORIES:**

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Please indicate needs:

\_\_\_\_\_(4) Adjustable 7-branch candelabra

\_\_\_\_\_(6) Graduated brass candlesticks (3 Pr)  
(2" round candles)

\_\_\_\_\_(8) 12-1/2" Brass candlesticks  
Use w/hurricane globes and 6-12" tapers

\_\_\_\_ Unity Candle

\_\_\_\_ FPC runner  
(No aisle runners from florist)

Deposits for accessories are to be made separate from deposits for room facilities, payable to FPC

**All fees, except Minister's Honorium, due two weeks before wedding.**

Other requests for wedding facilities \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SPECIAL REQUEST FOR WEDDING GUILD REPRESENTATIVE(S):**

\_\_\_\_\_